



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

## BOARD MEETING

**TUESDAY, OCTOBER 23, 2012  
7:00 P.M.**

FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO



**7:45 & 8:30 p.m. Timed In Camera Items**

### A. ROUTINE MATTERS

1. Opening Prayers – Trustee Fera -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meetings
  - 5.1 September 25, 2012 A5.1
  - 5.2 October 9, 2012 A5.2

### B. DELEGATIONS/PRESENTATIONS

### C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program C1  
Father Hennepin Catholic Elementary School
2. Unapproved Minutes of the Committee of the Whole Meeting of October 9, 2012 C2  
and Consideration of Recommendations
  - 2.1 Approval of Policies
    - 2.1.1 Assignment of Principals and Vice-Principals Policy (202.1) C2.1.1
    - 2.1.2 Attendance Areas Policy (301.3) C2.1.2
3. Approved Minutes of the Special Education Advisory Committee (SEAC) C3  
Meeting of September 5, 2012
4. Financial Statements for the Year 2011-2012 C4

### D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence
  - 1.1 St. Elizabeth Catholic Elementary School Grade 8 Class Letter D1.1
2. Report on Trustee Conferences Attended -
3. General Discussion to Plan for Future Action -
4. Trustee Information -
  - 4.1 Spotlight on Niagara Catholic – October 9, 2012 D4.1
  - 4.2 Calendar of Events – November 2012 D4.2

- 4.3 Pilgrimage Sunday – October 28, 2012 -
- 4.4 Niagara Catholic Parent Involvement Committee Conference – November 3, 2012 D4.4

- 5. Open Question Period -

*(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)*

- E. NOTICES OF MOTION**
- F. BUSINESS IN CAMERA**
- G. REPORT ON IN CAMERA SESSION**
- H. FUTURE MEETINGS AND EVENTS**
- I. MOMENT OF SILENT REFLECTION FOR LIFE**
- J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE BOARD MEETING OF  
SEPTEMBER 25, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 25, 2012, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE BOARD MEETING

**TUESDAY, SEPTEMBER 25, 2012**

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Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, September 25, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:0 p.m. by Chairperson5 Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chairperson Burtnik.

2. Roll Call

Moved by Trustee Burkholder  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board excuse Trustees Nieuwesteeg and Sicoli from attending the Board Meeting of September 25, 2012.

**CARRIED**

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli			✓
<b>Student Trustees</b>			
Vincent Atallah	✓		
Michael Blair			✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee  
Seconded by Trustee

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of September 25, 2012 as presented.

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burtnik with Item C8.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

A Disclosure of Interest was declared by Trustee Burkholder for the September 11, 2012 Committee of the Whole Meeting with Item C7.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

**5. Approval of Minutes of the Board Meetings**

**5.1 June 12, 2012**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 12, 2012, as presented.

**CARRIED**

**5.2 July 12, 2012**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of July 12, 2012, as presented.

**CARRIED**

**5.3 July 27, 2012**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of July 27, 2012, as presented.

**CARRIED**

**5.4 August 14, 2012**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of August 14, 2012, as presented.

**CARRIED**

**5.5 August 21, 2012**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of August 21, 2012, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

**1. School Excellence Program - Cardinal Newman Catholic Elementary School**

Director Crocco provided background information on the monthly School Excellence Program. Mark Lefebvre, Superintendent of Education introduced Christopher Kerho, Principal of Cardinal Newman Catholic Elementary School.

Principal Kerho, with the assistance of students and staff showcased Cardinal Newman Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Kerho, the staff and students for their presentation and performance.

**2. Unapproved Minutes of the Committee of the Whole Meeting of September 11, 2012**

Moved by Trustee Charbonneau  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of September 11, 2012, as presented.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee Meeting of June 6, 2012**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of June 6, 2012, as presented for information.

**CARRIED**

**4. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 31, 2012**

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 31, 2012, as presented for information.

**CARRIED**

**5. Saint Michael Catholic High School Addition & Alterations**

Scott Whitwell, Controller of Facilities Services, presented the report on the Saint Michael Catholic High School Addition & Alterations, and indicating the Board's options.

Moved by Trustee Fera

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the project design using Option 4, as presented, for a total budget of \$5,927,880 and,

**THAT** the Niagara Catholic District School Board approve the use of \$400,000 from facilities renewal funding to cover the shortfall for the addition to Saint Michael Catholic High School.

**CARRIED**

**6. Niagara Catholic Education Quality and Accountability Office (EQAQ) Primary and Junior Assessments of Reading, Writing and Mathematics and Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) Results 2011-201**

Superintendent Forsyth-Sells presented the Education Quality and Accountability Office (EQAQ) Primary and Junior Provincial Assessments of Reading, Writing and Mathematics and Grade 9 Assessments of Mathematics - Academic and Applied 2010-2011 for Niagara Catholic.

**7. Niagara Catholic Strategic Directions Priority Indicators 2011-2012 - Achievement Report**

Director Crocco presented the Niagara Catholic Strategic Directions Priority Indicators 2011-2012 Achievement Report and highlighted the key areas for Trustees.

The Director reminded the Board that in June of 2011 the Board approved the Niagara Catholic Priority Indicators for the 2011-2012 school year. A mid-year report was presented to the Board in February 2012.

He indicated that following the completion of the 2011-2012 academic school year in August 2012, data was collated, analyzed and reviewed by school and Board staff in order to evaluate the Board's overall achievements for the 2011-2012 school year.

On behalf of the Board, Chairperson Burtnik congratulated Director Crocco and Senior Staff on the thorough final report and the continued achievement and progress in achieving the Board approved System Priorities and expectation within the Board's Vision 2020 Strategic Plan.

Director Crocco confirmed for the Board that copies of the Niagara Catholic Strategic Directions Priority Indicators 2011-2012 - Achievement Report will be provided to Principals, Vice-Principals, Bishop Bergie, Special Education Advisory Committee (SEAC), Catholic School Council Chairs, Niagara Catholic Parent Involvement Committee (NCPIC) and posted on our Board website.

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive and endorse the Niagara Catholic Strategic Directions Priority Indicators 2011-2012 Achievement Report, as presented.

**CARRIED**

**8. Financial Reports**

**8.1 Monthly Banking Transactions**

Moved by Trustee O'Leary

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of June, July and August 2012, as presented for information.

**CARRIED**

**8.2 Statement of Revenue & Expenditures**

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at August 31, 2012, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

**1.1 Centre Where Adolescents Learn to Love and Serve (CALLS)  
– Cooperative Education**

Director Crocco presented the correspondence from the Centre Where Adolescents Learn to Love and Serve (CALLS) regarding Cooperative Education.

**1.2 Canadian Beverage Association – Niagara Catholic's Ban on Bottled Water**

Director Crocco presented the correspondence from the Canadian Beverage Association regarding Niagara Catholic's Ban on Bottled Water.

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

Nil Report



#### **4. Trustee Information**

##### **4.1 Spotlight on Niagara Catholic – September 11, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – September 11, 2012 issue for Trustees' information.

##### **4.2 Calendar of Events – October 2012**

Director Crocco presented the Calendar of Events – October 2012 for Trustees' information

##### **4.3 Niagara Festival Grande Parade – September 29, 2012**

Director Crocco presented information on the Niagara Festival Grand Parade – September 29, 2012, and invited Trustees to participate in the Board entry. Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

##### **4.4 Trustee and Senior Staff Retreat – October 16, 2012**

Director Crocco reminded Trustees that the Annual Trustee and Senior Staff Retreat is rescheduled for October 16, 2012 at 4:00 p.m. at Mount Carmel Spiritual Centre.

##### **4.5 CCSTA Update/Newsletter**

Director Crocco presented the CCSTA Update/Newsletter.

#### **5. Open Question Period**

None Submitted

### **E. NOTICES OF MOTION**

### **F. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:35 p.m. and reconvened at 10:20 p.m.

### **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee O'Leary

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of September 25, 2012.

**CARRIED**

## **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee O'Leary

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of June 12, 2012, as presented.

**CARRIED (Item F1)**

Moved by Trustee O'Leary

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of September 11, 2012, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of June 12, 2012, as presented.

**CARRIED (Item F4.1)**

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of July 12, 2012, as presented.

**CARRIED (Item F4.2)**

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of July 27, 2012, as presented.

**CARRIED (Item F4.3)**

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of August 14, 2012, as presented.

**CARRIED (Item F4.4)**

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of August 21, 2012, as presented.

**CARRIED (Item F4.5)**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of September 11, 2012, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee O'Leary

Seconded by Trustee Charbonneau

**THAT** the September 25, 2012 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:20 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **September 25<sup>th</sup>, 2012.**

Approved on the **23<sup>rd</sup>** day **October 2012.**

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE SPECIAL BOARD MEETING OF  
OCTOBER 9, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of October 9, 2012, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE SPECIAL BOARD MEETING

**TUESDAY, OCTOBER 9, 2012**

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Minutes of the Special Meeting of the Niagara Catholic District School Board, held on October 9, 2012, at 9:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 9:25 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chairperson Burtnik.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Sherry Morena**, Recording Secretary /Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of October 9, 2012, as presented.

**CARRIED**

**4. Disclosure of Interest**

Disclosures of Interest were declared by Trustees Fera and O'Leary with Item F5.2 of the In Camera Agenda, as they have family members in the teaching field. Trustees Fera and O'Leary left the meeting during discussion of this item.

**B. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 9:30 p.m. and reconvened at 11:00 p.m.

**C. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B1 of the In Camera Agenda.

**CARRIED (Item B1)**

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B2.1 of the In Camera Agenda.

**CARRIED (Item B2.1)**

Moved by Trustee MacNeil

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B2.2 of the In Camera Agenda.

**CARRIED (Item B2.2)**

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item B3 of the In Camera Agenda.

**CARRIED (Item B3)**

The following motion was passed at 11:00 p.m.

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve that the Special Board Meeting be extended by fifteen (15) minutes.

**CARRIED**

#### **D. MOMENT OF SILENT REFLECTION FOR LIFE**

#### **E. ADJOURNMENT**

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the October 9, 2012 Special Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 11:05 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **October 9<sup>th</sup>, 2012**

Approved on the **13<sup>th</sup>** day of **November 2012**.

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: SCHOOL EXCELLENCE PROGRAM  
FATHER HENNEPIN CATHOLIC ELEMENTARY SCHOOL**

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Prepared by: Mark Lefebvre, Superintendent of Education  
Presented by: Mark Lefebvre, Superintendent of Education  
Approved by: John Crocco, Director of Education  
Date: October 23, 2012





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE BOARD MEETING OCTOBER 23, 2023

### SCHOOL EXCELLENCE PROGRAM FATHER HENNEPIN CATHOLIC ELEMENTARY SCHOOL

6032 Churchill St.,  
Niagara Falls, ON  
L2G 2X1  
Ph: 905.354.4469  
Fx: 905.354.1509  
fr.hennepin@ncdsb.com

**Grades:**  
ELKP - 8

**Principal:**  
Marcel Jacques

**Superintendent:**  
Mark Lefebvre

**Catholic School  
Council Chair:**  
Shawn Gratton

**Parish:**  
Our Lady of Peace



In 1957 the Niagara Falls Roman Catholic School Board began construction of Father Hennepin School. The first year it consisted of six classrooms. Our school has expanded to meet the needs of our community. Since 1980 the school has housed JK to Grade 8.

Total enrolment as of September 2011: 263

*We create a Christ-Centered  
environment within which  
children will grow  
and  
learning will flourish.*

- School Mission Statement

*A School with a Vision....  
Seeing Above and Beyond*

- School Motto

Prepared by: Mark Lefebvre, Superintendent of Education

Presented by: Mark Lefebvre, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: October 23, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE  
WHOLE MEETING OF OCTOBER 9, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Minutes of October 9, 2012, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of October 9, 2012:

**2.1 Approval of Policies**

**2.1.1 Assignment of Principals and Vice-Principals Policy (202.1)**

**THAT** the Niagara Catholic District School Board approve Assignment of Principals and Vice-Principals Policy (202.1), as presented.

**2.1.2 Attendance Areas Policy (301.3)**

**THAT** the Niagara Catholic District School Board approve the Attendance Areas Policy (301.3), as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, OCTOBER 9, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 9, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chairperson Charbonneau.

2. Roll Call

Vice-Chairperson Charbonneau noted that all Trustees were in attendance.

Trustees	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Sherry Morena**, Recording Secretary /Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of October 9, 2012, as presented.

**CARRIED**

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C8.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

Disclosures of Interest were declared by Trustees Fera and O'Leary with Item F5.2 of the In Camera Agenda, as they have family members who are employees of the Board. Trustees Fera and O'Leary left the meeting during discussion of this item.

5. **Minutes of the Committee of the Whole Meeting of September 11, 2012**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 11, 2012, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

1. **Policy Committee**

1.1 **Unapproved Minutes  
Policy Committee Meeting – September 25, 2012**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of September 25, 2012, as amended to change the deadline for the vetting of the Niagara Catholic Education Award of Distinction Policy (#100.7); School Generated Funds Policy (#301.6); and Student Parenting Policy (#302.5) to November 14, 2012.

**CARRIED**

## **1.2 Approval of Policies**

### **1.2.1 Assignment of Principals and Vice-Principals Policy (202.1)**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Assignment of Principals and Vice-Principals Policy (202.1), as presented.

**CARRIED**

### **1.2.2 Attendance Areas Policy (301.3)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Attendance Areas Policy (301.3), as presented.

**CARRIED**

## **1.3 Policy Schedule**

Director Crocco presented the Policy Schedule.

## **1.4 Policy Update**

Director Crocco presented the Policy Update.

## **2. International Student Exchange Program 2012-2013**

Mark Lefebvre, Superintendent of Education, introduced Jayne Evans, FSL/ESL/Arts Consultant, who presented the report on the International Student Exchange 2012-2013. Mrs. Evans welcomed this year's International Exchange Students from France, Spain and Switzerland, as well as their Niagara Catholic hosts. The Exchange Students are attending, Denis Morris Catholic High School, Lakeshore Catholic High School, Saint Paul Catholic High School and Notre Dame College School.

Chairperson Burtnik, Vice-Chairperson Charbonneau and Director of Education Crocco presented the host and exchange students with Niagara Catholic District School Board pins.

## **3. Passport Niagara: Journey Through the War of 1812 Community Collaboration**

Superintendent Lefebvre welcomed Janice Barretto-Mendonca, Junior Curriculum Consultant and Jennifer DeCoff, Intermediate Curriculum Consultant and introduced the report on Passport Niagara: Journey Through the War of 1812 Community Collaboration.

Ms. Barretto-Mendonca and Ms. DeCoff presented information on the region-wide program which exemplifies the triad between home, school and community. They shared with Trustees that the students are learning about the War of 1812 through classroom teaching, and are encouraged to visit actual battlegrounds in their very own neighbourhoods and to follow the Bicentennial Map and collect "stamps" in their Passports as they visit the project partners.

**4. Mobile Computer Lab Update**

Mario Ciccarelli, Superintendent of Education, welcomed Robin McNaughton, Education Technology Officer, who with the assistance of two of Niagara Catholic's computer technicians provided Trustees with a demonstration of a mobile computer lab's capability and versatility in advancing student achievement in alignment with our Blueprint for Technology within the Board's Vision 2020 Strategic Plan.

**5. Extended Overnight Field Trip/Excursion/Exchange Trip Information**

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

**6. Catholic School Council Annual Report 2011-2012**

Superintendent Forsyth-Sells presented the Catholic School Council Annual Report 2011-2012, which is in compliance with School Councils' legislation, that states every School Council shall annually submit a written report on its activities to the Principal of the school and to the Board that established the Council (O. Reg. 612/00, s. 24 (1)).

**7. Staff Development Department Professional Development Opportunities**

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

**8. Monthly Updates**

**8.1 Capital Projects Progress Report**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report.

**8.2 Student Trustees' Update**

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**8.3 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Ciccarelli**

- Carrie Stasiak, former student at Holy Cross Catholic Secondary School (Class of 1998) was inducted into the Holy Cross Wall of Fame last week. Carrie was recognized for her accomplishments in rowing for Holy Cross and the University of Washington.

**Director Crocco**

- The itinerary and happenings of the Swedish Delegation that visited Niagara Catholic were highlighted.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – September 25, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – September 25, 2012 issue for Trustees' information.

#### **1.2 Calendar of Events – October 2012**

Director Crocco presented information on the Calendar of Events – October 2012.

#### **1.3 My Niagara Catholic Alumni**

Director Crocco presented information on the newly launched My Niagara Catholic Alumni website.

#### **1.4 Niagara Catholic Distinguished Alumni Award**

Director Crocco presented information on the Niagara Catholic Distinguished Alumni Award.

#### **1.5 Trustee and Senior Staff Retreat – October 16, 2012**

Director Crocco reminded Trustees that the Annual Trustee and Senior Staff Retreat is scheduled for October 16, 2012 at 4:00 p.m. at Mount Carmel Spiritual Centre. Trustees were presented with the Retreat Booklet to review prior to the Retreat.

#### **1.6 OCSTA 2013 Catholic Trustees' Professional Development Seminar**

Director Crocco presented information on OCSTA Trustees' Professional Development Seminar, being held in Toronto on January 18-19, 2013.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

#### **1.7 Beyond Catholic Graduation Survey**

Director Crocco presented correspondence from the Institute for Catholic Education (ICE) inviting Catholic secondary school alumni to participate in the "Beyond Catholic Graduation Survey".

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

## **F. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole move into the In Camera Session.  
**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:35 p.m. and reconvened at 9:25 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of October 9, 2012.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on September 11, 2012, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on September 11, 2012, as presented.

**CARRIED (Item F3)**

Moved by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

**CARRIED (Item F4.1)**

Moved by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

**CARRIED (Item F4.2)**

Moved by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F5.2 of the In Camera Agenda.

**CARRIED (Item F5.2)**

## **H. ADJOURNMENT**

Moved by Trustee Burkholder

**THAT** the October 9, 2012 Committee of the Whole Meeting be adjourned.

**CARRIED**



This meeting was adjourned at 9:25 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 9<sup>th</sup>, 2012**

Approved on the **13<sup>th</sup>** day of **November 2012**.

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: ASSIGNMENT OF PRINCIPALS AND VICE-PRINCIPALS  
POLICY (202.1)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Assignment of Principals and Vice-Principals Policy (202.1), as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education – Human Resources  
Presented by: Policy Committee  
Recommended by: Committee of the Whole  
Date: October 23, 2012



## Niagara Catholic District School Board

# ASSIGNMENT OF PRINCIPALS AND VICE-PRINCIPALS POLICY

Adopted: April 28, 1998

Policy No. 202.1

Revised:

## STATEMENT OF POLICY

In keeping with the Mission, Vision and Values of the Niagara Catholic District School, the Board believes that the realization of the goals of Catholic education requires leadership founded on faith, inspired by the Gospel, and committed to service.

The Board requires a Principal and/or Vice Principal who is a person of faith, vision, commitment and leadership. Our schools benefit from a continuity and stability in leadership. The Principal and Vice Principal's tenure at a school should normally be of sufficient duration for the development and evidence of strength in the following areas:

- Catholic Faith, Community and Culture
- Setting Directions
- Building Relationships and Developing People
- Developing the Organization
- Leading the Instructional Program
- Securing Accountability

Catholic Principals and Vice-Principals are part of the leadership team of the Niagara Catholic District School Board representing the mission and vision on a daily basis within each school community and on a system-wide basis.

Principals and Vice Principals will experience assignments to different schools throughout their career.

Annually Senior Administrative Council will review the assignment and/or reassignment of Principals and Vice-Principals. Consultation with the individuals involved will be part of the process. A Principal or Vice-Principal may also initiate a reassignment

The Director of Education will assign a Principal or Vice-Principal, based on system leadership needs and will report to the Board on the assignments of Principals and Vice Principals.

The Director of Education will issue administrative guidelines for the implementation of this policy.  
References:

- *Education Act, Statutes and Regulations*
- *Ontario Leadership Strategy*
- *School Board Governance Act 2011*



## Niagara Catholic District School Board

# ASSIGNMENT OF PRINCIPALS AND VICE-PRINCIPALS POLICY

Adopted: April 28, 1998

Policy No. 202.1

Revised:

## ADMINISTRATIVE GUIDELINES

Assignment of duties for Principals and Vice-Principals will be based on the following criteria:

1. Each school will be assigned a Principal.
2. Vice-Principals assigned to Elementary Schools will include a component of teaching, instructional, resource or support duties unless otherwise designated by the Director of Education.
3. As a minimum, all Secondary schools will have one (1) full time Vice-Principal. Additional Vice-Principals assigned to Secondary Schools may include a component of teaching, instructional, resource or support duties unless otherwise designated by the Director of Education.
4. In consultation with the school Principal, any assigned teaching, instructional, resource or support duties of the Vice-Principal must be approved by Senior Administrative Council on an annual basis.
5. A Principal or Vice-Principal may initiate a request for reassignment. This will normally occur through the [Principal/Vice-Principal Transfer Request Form](#) as issued by the Superintendent of Human Resources.
6. When required, the Director may appoint an Acting Principal. The Acting Principal will hold the qualifications of a Principal and may supervise one or two elementary schools operated by the Board. The Acting Principal shall be in charge of the school and shall perform the duties of the Principal subject to the authority of the Family of Schools' Supervisory Officer
7. The calculation of Vice-Principal Allotment will be determined by school enrolment and based upon the FTE (Full time Equivalent) as of March 31<sup>st</sup> of the previous year giving consideration to projected enrolment increases and/or decreases as of September in the current year.
8. The Director of Education may assign additional Vice-Principal time to a school regardless of enrolment.
9. Appointments, assignments and/or reassignments of Principals and/or Vice-Principals will be made by the Director of Education with consideration to the Principal Profile as submitted by the Catholic School Council. Appointments and assignments will be reported to the Board.
10. The Director of Education may transfer and/or remove a Vice-Principal to or from a school regardless of the student enrolment based on, but not limited to the following:
  - i. Budget availability
  - ii. System Leadership needs
  - iii. Specific school needs
  - iv. Increasing enrolment trends and/or boundary changes

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: ATTENDANCE AREAS POLICY (301.3)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Attendance Areas Policy (301.3), as presented.

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Prepared by: Scott Whitwell, Controller of Facilities Services

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: October 23, 2012



**Niagara Catholic District School Board**

**ATTENDANCE AREAS POLICY**

Adopted: June 23, 1998

Policy No. 301.3

Revised: June 16, 2009

**STATEMENT OF POLICY**

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board recognizes its responsibility to operate its schools economically and efficiently, while taking into account the best education of students, within the limits of the Board's available resources.

The Board will establish Attendance Areas for each of its schools within its jurisdiction to ensure that facilities are used effectively and that Catholic programs and services are provided to students.

The Board acknowledges that there may be changes to School Attendance Areas from time to time, to accommodate the changing demographics of the Region and as schools open or close. Changes to School Attendance Areas will follow a public consultation process.

The Director of Education shall make recommendations to the Board as required to establish an Ad-hoc Attendance Area Review Committee with specific terms of reference.

The Director of Education will issue Administrative Guidelines for the implementation of this policy.

*References:*

- *Education Act R.S.O. 1990, c. E.2, s. 171 (1), par. 7*
- *Board Policy #701.2 - Pupil Accommodation Review Board Policy #301.1 – Admission of Students*



## **Niagara Catholic District School Board**

### **ATTENDANCE AREAS POLICY**

Adopted: June 23, 1998  
Revised: November 9, 1999  
September 12, 2000  
September 19, 2001  
June 16, 2009

Policy No. 301.3

### **ADMINISTRATIVE GUIDELINES**

#### **1. DEFINITION**

For the purpose of this document, an “Attendance Area” is an area surrounding a school, defined by a specific boundary line, in which residing students would normally attend the school located within the attendance area.

#### **2. ACCOMMODATION PLANNING**

The Controller of Facilities Services shall maintain information on school capacities, enrolments, attendance area boundaries and out-of attendance-area students.

The Controller of Facilities Services shall report annually to the Director of Education outlining accommodation utilization and identification of potential attendance area boundary reviews and new schools, school additions, school consolidations or school closures.”

The Director of Education will provide recommendations to the Board where an Ad-hoc Attendance Area Review Committee may be required due to changing demographics and the need for new schools, school additions or school closures.

#### **3. SCHOOLS IDENTIFIED FOR ATTENDANCE AREA REVIEWS**

Specific schools may be identified for attendance area reviews:

- where the long-term enrolment projections indicate significant under-utilization or over-crowding or under or over utilization,
- when new schools, school additions or school consolidations or school closures are being considered.

#### **4. AD-HOC ATTENDANCE AREA REVIEW COMMITTEE**

An Ad-Hoc Attendance Area Review Committee shall be comprised of:

- a. Three (3) Trustees, as appointed by the Chairperson of the Board,
- b. One of the three (3) Area Attendance Review Committee Trustees must be a local Trustee of the Attendance Area under consideration,
- c. The three (3) Trustees shall be the voting members of the Committee,
- d. The Ad-Hoc Committee shall elect a Chair of the Committee,
- e. A Superintendent of Education who shall serve as secretary of the Committee,
- f. The Principal(s) will act as a resource to the Superintendent of Education and will be in attendance as required,

- g. The Controller of Facilities Services and/or designate who shall serve as a resource person.
- h. Catholic School Council Chairs of each of the identified schools within the Ad Hoc Attendance Area Review Committee will be invited to participate as a resource to the Committee

The Committee shall consider such factors as the following in the Attendance Area Review:

- a. Current and projected enrolment,
- b. Out-of attendance-area students,
- c. Location and proximity of adjacent schools,
- d. The current and future capacity of the school and the school site,
- e. Other appropriate statistics,
- f. Effects on transportation, the facility and such other factors as appropriate,
- g. Recommendations arising from a Pupil Accommodation Review, conducted by the local Accommodation Review Committee,
- h. Notification to parents and guardians of proposed changes to attendance areas, providing the opportunity to respond at public consultation meetings as well as in writing. or by delegation to the Board prior to consideration of changes by the Board.

#### **5. AD-HOC ATTENDANCE AREA REVIEW COMMITTEE RECOMMENDATIONS**

The final report of the Ad-hoc Committee shall be submitted by a date established by the Board and will include the meeting minutes of the Committee.

The Committee of the Whole shall receive the report of the Ad-hoc Committee's ~~report~~ in public session.

The Board shall make a decision regarding the report as recommended by the Committee of the Whole.

The Director of Education and Senior Administrative Council will develop a plan to implement the Board direction.



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION  
ADVISORY COMMITTEE (SEAC) MEETING OF  
SEPTEMBER 5, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of September 5, 2012, as presented for information.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, SEPTEMBER 5, 2012

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, September 5, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Racine.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

Opening Prayers were led by Chair Racine.

#### 2. Roll Call

Members	Affiliations	Present	Excused	Absent
Anna Racine	The Tourette Syndrome Association of Ontario	✓		
Kim Rosati	VOICE for Hearing Impaired Children	✓		
Connie Parry	Association for Bright Children	✓		
Kerry Thomas	Community Living-Welland/Pelham	✓		
Cyndi Gryp	Community Living-Grimsby, Lincoln & West Lincoln	✓		
Rob Lavorato	Down Syndrome Caring Parents (Niagara)	✓		
Mike Gowan	Autism Ontario	✓		
Jim Wells	John Howard Society of Niagara	✓		
Katie Muirhead	Ontario Brain Injury Association	✓		
Sarah Farrell	Learning Disabilities Association – Niagara	✓		
Bill Helmeczi	Pathstone Mental Health		✓	
<b>Trustees</b>				
Father Paul MacNeil		✓		
Rhianon Burkholder			✓	

The following staff were in attendance:

**Yolanda Baldasaro**, Superintendent of Education; **Terry Antoniou**, Principal, Elementary; **Danny DiLorenzo**, Principal, Secondary; **Tina DiFrancesco**, Recording Secretary

### **Introductions**

Chair Racine introduced Danny DiLorenzo, new Secondary Principal Representative on the Special Education Advisory Committee.

#### **3. Approval of the Agenda**

Moved by Katie Muirhead  
Seconded by Rob Lavorato

**THAT** the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of September 5, 2012.

**CARRIED**

#### **4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

#### **5. Approval of Minutes of the Special Education Advisory Committee Meeting of June 6, 2012**

Moved by Kim Rosati  
Seconded by Rob Lavorato

**THAT** the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of June 6, 2012, as amended to change the name in section *B.1 Presentations*, from Vice-Chair Racine to Vice-Chair Rosati.

**CARRIED**

## **B. PRESENTATIONS**

## **C. VISIONING**

### **1. Goals and Vision for 2012/2013**

#### **1.1 Newsletter Submission**

The SEAC Newsletter insert was sent to Principals for submission in their school newsletters. Chair Racine suggested that the SEAC provide the Principals with updates for future newsletters. More information will follow at the October meeting.

#### **1.2 Planning for Goals and Vision for 2012/2013**

Chair Racine reviewed the approved goals from 2011-2012. There was a discussion and members provided suggestions in regards to the proposed goals for 2012-2013. A recommendation was made to have the SEAC Presentation become a regular part of the agenda for the Community Pathways/Community Support Information Night. More information about the goals will be brought forward at the October meeting.

**Approval to have the SEAC Presentation become a regular part of the agenda for the Community Pathways/Community Support Information Night**

Moved by Connie Parry

Seconded by Rob Lavorato

**THAT** the Special Education Advisory Committee approve the recommendation to have the SEAC Presentation become a regular part of the agenda for the Community Pathways/Community Support Information Night.

**CARRIED**

**1.3 SEAC Presence at School Open Houses**

The SEAC PowerPoint was sent to the Principals to present at school open houses. A discussion was held regarding more SEAC awareness.

**D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF JUNE 6, 2012**

1. **Learner Advocacy**
2. **Parent Outreach**
3. **Program and Service Recommendations**
4. **Special Education Budget**
5. **Annual Review, Special Education Plan**

Superintendent Baldasaro provided paper copies of the Special Education Plan 2012 to the members. The Plan is also posted on the Board website.

6. **Other Related Items**
7. **Policy Review**

**7.1 Update on Dress Code Policy**

Trustee MacNeil informed the members that the Secondary Dress Code Policy was passed. The Elementary Standardized Dress Code Policy has been revised and is being vetted in October 2012.

## **E. AGENCY REPORTS**

### **1. VOICE for Hearing Impaired Children – Kim Rosati**

- In July we held our 3<sup>rd</sup> Annual VOICE Family Picnic at Burgoyne Woods. Lots of fun was had by all.
- In August we had the 20<sup>th</sup> Annual Voice Family Camp at Bark Lake. It was a very successful weekend where we had over 60 families attend.
- September 10<sup>th</sup> will be our Annual VOICE HHNP Fundraiser Golf Tournament at Lowville Golf Course.

### **2. Down Syndrome Caring Parents (Niagara) – Rob Lavorato**

- The Annual Picnic was held in the summer at Heartland Forest with over 100 people in attendance.
- Buddy Walk Fundraiser will be held on September 22<sup>nd</sup> at Montebello Park.
- DSAO Conference will be held in September in Niagara Falls.

### **3. Community Living – Welland/Pelham – Kerry Thomas**

- It's been a busy summer at Community Living Welland Pelham. We have been gearing up for some exciting initiatives that are starting in September.
- Our board and association leadership are in the process of developing a strategic plan to look at where we are and where we are going. This planning will involve people supported by Community Living, Families, staff and community partners. We have branded this planning as Engage-Energize-Evolve.
- Also, starting in September we will be meeting with parents and students from preschool to post-secondary to find out what people truly want. This will help us better understand what is happening and to assist with advocacy when needed.
- We would like to introduce the Road to Success. Road to Success is a pre-employment program offered by Community Living Welland Pelham thanks to funding from Service Canada. This program is offered to people who have a disability that wish to become successfully employed and will provide the necessary skills and knowledge related to employment and vocational life skills.
- In recognizing the ever increasing use of the web and social media, we have re-invented our on-line presence. We have a new accessible website, social media channels and a new on-line community within our site for people supported, families, staff and the community.
- We had our first annual family neighbourhood block party.
- Our 10<sup>th</sup> annual Dinner Dance and Silent Auction is underway and almost sold out. This is our biggest fundraiser and we have tickets for anyone who is interested.

### **4. Association for Bright Children – Connie Parry**

- Nil Report

### **5. Community Living – Grimsby, Lincoln and West Lincoln – Cyndi Gryp**

- We had a summer program for teens and had staff working in the local summer camps.

**6. Autism Ontario – Mike Gowan**

- Summer camps were held for 6 weeks.
- Social Skills/Life Skills classes are happening in the fall.
- October is Autism Awareness Month.

**7. The Tourette Syndrome Association of Ontario – Anna Racine**

- The first meeting will be held next week.

**8. John Howard Society of Niagara – Jim Wells**

- Nil Report

**9. Ontario Brain Injury Association – Katie Muirhead**

- June was brain injury awareness month. We held a fundraiser in Toronto at the Steamwhistle Brewery and participated in “Brainstock” at Nathan Philips Square
- Training programs will be starting up again with Children and Youth with Acquired Brain Injury on November 2nd and 3rd.
- There are Brain Basics training programs running in October. The program can be offered privately for any organization or group that is interested.
- OBIA’s Impact Report was created and will be disseminated starting this month. It is a product of our Provincial Survey, over a two year data collection period. The Impact Report has generated statistics on long term outcomes for individuals who have sustained an ABI, as well as personal perspectives of caregivers, the time of diagnosis, accessibility to services and any gaps/barriers to accessing services. We plan on sharing this report first to all MPP’s and LHIN’s across the province, and it will over the course of this month be shared with hundreds of others, from local service providers to international authorities on ABI.
- The Child and Youth Survey is available for any students and their parents to fill out, and we are working on getting the survey up and running online to eliminate the paper use and streamline the availability of the survey.
- I am a member of PAAC on SEAC and hope that everyone will have an opportunity to look at the new website. [www.paac-seac.ca](http://www.paac-seac.ca)
- Also, OBIA would like to extend their offer again to provide any training or information on ABI for the NCDSB in response to the EA’s request (from the survey) for additional training on ABI.

**10. Learning Disabilities Association (Niagara) – Sarah Farrell**

- Our SLAM program was a great success this summer! We ran the program in St. Catharines, Welland and Niagara Falls throughout the months of July and August. All of the participants made huge improvements in their literacy and numeracy and also gained and improved essential social skills while having a lot of fun!
- We are now accepting applications for our Fall programs until September 28<sup>th</sup>. Spots are LIMITED so we encourage you to apply as soon as possible!
- We are offering a brand new small-group literacy program called Let’s R.E.A.D. for children in Grades 3, 4 and 5 that are performing a minimum of 1 year behind in their reading. This program will be offered in Fort Erie and Niagara Falls.

- LDANR's AGM and Open House will be taking place on Thursday, September 20 from 6-8:30pm at the Silver Spire Church. During this night, we will reflect on the past, check in on the present and look forward to the future at the LDANR. A great opportunity to mingle with the Board of Directors, staff, volunteers and members. We will have program staff and displays available for members and volunteers to learn more – all are invited and welcome! Please RSVP by September 13<sup>th</sup>, 2012 to [ldaniagara@cogeco.net](mailto:ldaniagara@cogeco.net) or call 905-641-1021 and leave your name.

**11. Pathstone Mental Health – Bill Helmeczi**

- Nil Report

**F. STAFF REPORTS**

**1. Terry Antoniou -Principal, Elementary**

- Transitions are taking place for students in Elementary.

**2. Danny DiLorenzo – Principal, Secondary**

- Transitions are taking place for students in Secondary.

**3. Yolanda Baldasaro – Superintendent of Education**

- The Opening Day of school went well. Director Crocco and Superintendents visited schools.
- There are eleven new schools with the Early Learning Kindergarten Program (ELKP).
- Niagara Catholic District School Board won the Global Best Award and the theme was Technology. The Award Ceremony will be held at month end in South Africa.
- Next week the Niagara Catholic District School Board will be hosting a major delegation from Sweden. Twenty-five representatives will be visiting Elementary and Secondary schools.

**G. TRUSTEE REPORTS**

**1. Father Paul MacNeil – Trustee**

- Nil Report

**2. Rhianon Burkholder – Trustee**

- Nil Report

## **H. NEW BUSINESS**

### **1. Learner Advocacy**

### **2. Parent Outreach**

#### **2.1 Role of Special Needs Representative on School Councils**

There was a discussion in regards to the role of the Special Needs Representative on Catholic School Councils. The Board Policies regarding Catholic School Councils and the Niagara Catholic Parent Involvement Committee (NCPIC) will be sent electronically to the members. More information will follow at the October meeting.

### **3. Program and Service Recommendations**

### **4. Special Education Budget**

### **5. Annual Review, Special Education Plan**

### **6. Other Related Items**

Superintendent Baldasaro informed the SEAC members that the Annual Accessibility Plan 2012-2013 can be found on the Board website and will also be sent electronically to the members for information.

### **7. Policy Review**

There was a discussion about the possibility of spending more time on policies or the formation of a Committee to discuss policies. The following policies were sent to the members for review: *Attendance Support Program Policy*, *The Elementary Standardized Dress Code Policy* and the *Employee Code of Conduct and Ethics Policy*. The deadline to respond is October 12<sup>th</sup>, 2012.

## **I. CORRESPONDENCE**

### **1. Review of letters from other SEAC's**

Paper copies of the letters from other SEACs were distributed to the members for review at the October meeting.

## **J. QUESTION PERIOD**

## **K. NOTICES OF MOTION**



## **L. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS**

### **1. Budget Review – Superintendent Reich**

Superintendent Baldasaro will follow up with Superintendent Reich on a future budget presentation.

## **M. INFORMATION ITEMS**

1. The 2012-2013 School Year Calendar was presented to the members for information.

## **N. NEXT MEETING:**

*Wednesday, October 3, 2012 at 7:00p.m. at the Catholic Education Centre*

## **O. ADJOURNMENT**

Moved by Katie Muirhead

Seconded by Kim Rosati

**THAT** the September 5, 2012 meeting of the Special Education Advisory Committee be adjourned.

**CARRIED**

This meeting was adjourned at 8:45p.m.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: FINANCIAL STATEMENTS FOR THE YEAR 2011-2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Report on the Financial Statements for the Year 2011-2012, as presented.

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Prepared by: Larry Reich, Superintendent of Business and Financial Services  
Senior Administrative Council

Presented by: Larry Reich, Superintendent of Business and Financial Services  
Senior Administrative Council

Recommended by: John Crocco, Director of Education

Date: October 23, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## **REPORT TO THE BOARD OCTOBER 23, 2012**

### **FINANCIAL STATEMENTS FOR THE YEAR 2011-2012**

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#### **BACKGROUND INFORMATION**

On an annual basis, school boards are required to submit Audited Financial Statements and Related Forms for the current year to the Ministry of Education.

In June 2011 the Board approved the Original Budget for the year 2011-2012, which was “deemed to be balanced” with a transfer of \$2,198,833 from the reserves, in order to continue to offer the existing excellent educational programs for all the students under its jurisdiction.

In November 2011, the members of Senior Staff reviewed and updated the revenue and expenditures, based on information available at that time.

In December 2011, the Board approved the Revised Budget for the year 2011-2012, which was “deemed to be balanced” with a smaller transfer of \$1,579,207 from the reserves, without the disruption of current educational programs.

During the year, the members of Senior Staff continued to identify opportunities for additional revenue and for the reduction in expenditures. At this time, Senior Staff is pleased to Report that the 2011-2012 Financial Statements will be “deemed to be balanced” with a smaller transfer of \$893,422 from the reserves.

This Report on the 2011-2012 Financial Statements was based on data required for Ministry of Education Compliance Purposes. This Report was prepared in the same format as in prior years. Please note that the official Audited Financial Statements will include additional data and adjustments required for Reporting Purposes.

We confirm that the 2011-2012 Financial Statements were prepared in accordance with the Strategic Directions and Priority Indicators as approved by the Board.

We also confirm that the 2011-2012 Financial Statements were prepared in compliance with the guidelines and regulations issued by the Ministry of Education, with the exception of the Board Administration Envelope, which was overspent by a total of \$1,183,129. The Board may be required to submit to the Ministry of Education a plan, which will eliminate the above-mentioned Board Administration over-expenditure.

The External Auditors are planning to complete the 2011-2012 Audited Financial Statements by the end of October and they will present them to the Audit Committee on November 6, 2012.

The following information is attached for the review of the Trustees:

**APPENDIX A**      Analysis of Revenue, Expenditures & Key Budget Factors

**APPENDIX B**      Analysis of Funding Allocations

**APPENDIX C**      Analysis of Expenditures by Department

The 2011-2012 Financial Statements will be submitted to the Ministry of Education on December 14, 2012. A full copy of the 2011-2012 Financial Statements and Related Forms will be available for the review of the Trustees at their convenience.

We take this opportunity to express our appreciation to William Tumath, Manager of Finance, and his staff for their diligence and hard work in the preparation of the 2011-2012 Financial Statements.

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Report on the Financial Statements for the Year 2011-2012, as presented.

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Prepared by:            Larry Reich, Superintendent of Business  
Senior Administrative Council

Presented by:          Larry Reich, Superintendent of Business  
Senior Administrative Council

Recommended by:    John Crocco, Director of Education

Date:                    October 23, 2012

# APPENDIX A



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## **FINANCIAL STATEMENTS**

Summary of  
Revenue & Expenditures  
and Key Budget Factors

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS

A1

**Total Budget Revenue & Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease) 2011-12	Comments
<b>Budget Revenue</b>				
Total Operating Funding & Other Rev.	238,384,975	235,835,004	2,549,972	
Total Capital Funding & Other Rev.	14,385,403	13,090,145	1,295,258	
Funds transferred from Accumulated Surplus	893,422	1,579,207	(685,786)	
<b>Total Budget Revenue</b>	<b>253,663,800</b>	<b>250,504,356</b>	<b>3,159,444</b>	

**Budget Expenditures**

Total Operating Expenditures	238,638,076	236,779,603	1,858,473	
Total Capital & Other Expenditures	15,025,724	13,724,753	1,300,971	
Amount Required to Balance	0	0	-	
<b>Total Budget Expenditures</b>	<b>253,663,800</b>	<b>250,504,356</b>	<b>3,159,444</b>	
<b>Total Budget Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS

Projected Student Enrollment

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease) 2011-12	Comments
Elementary Enrollment - ADE	14,077	14,043	34	
Secondary Enrollment - ADE	7,981	7,965	16	
<b>Total Board Enrollment - ADE</b>	<b>22,058</b>	<b>22,008</b>	<b>50</b>	The ADE enrollment has increased
Adult & Continuing Education - ADE	519	580	(61)	
Summer School Enrollment - ADE	143	118	25	
Adult Non-Credit ESL Programs - ADE	470	496	(26)	
<b>Total Adult &amp; Cont. Ed. Enrollment - ADE</b>	<b>1,132</b>	<b>1,194</b>	<b>(62)</b>	The ADE enrollment has decreased

Average Daily Enrollment (ADE) continues to be a major factor in the calculation of the Funding Allocations for all school boards.

Under the Regulations, the calculation of Average Daily Enrollment for the school year is to be based on the number of students enrolled in our schools on two specific dates: OCTOBER 31 and MARCH 31.

- The number of students enrolled on those dates is to be weighted at 50% for each date.
- The number of students enrolled in JK & SK is to be counted as half-time.

ADE for Adult & Continuing Education programs is to be calculated using the same methods and parameters, as outlined in the regulations, as in prior years.

A2

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 FINANCIAL STATEMENTS**

**Projected School Staffing**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease) 2011-12	Comments
Total Elementary School Teachers	908	908	-	Increase is mainly due to changes in enrolment and programs mandated by the Ministry
Total Secondary School Teachers	537	537	-	Increase is mainly due to changes in enrolment and programs mandated by the Ministry
<b>Total Board School Teachers</b>	<b>1,445</b>	<b>1,445</b>	<b>-</b>	

**Average Class Size - Elementary**

23.5 : 1                      23.5 : 1

Under the Regulations,

- The Maximum Average Class Size for JK, SK and Grades 1, 2 & 3 is 20 : 1.
- and the Maximum Average Class Size for Grades 4 to 8 is expected to decrease to 24.5:1 by the year 2011-12.

**Average Class Size - Secondary**

22.0 : 1                      22.0 : 1

Under the Regulations,

- Under the Regulations, the Maximum Average Class Size for all Secondary School Grades is 21 : 1.
- However, school boards may adjust the Maximum Average Class Size up to 22 : 1
- The Board has approved a special motion to increase the Maximum Average Class Size up to 22: 1.

A3



# APPENDIX B



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## FINANCIAL STATEMENTS

### Analysis of Funding Allocations

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS

Analysis of Funding Allocations & Budget Restrictions  
Budget Revenue

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease) 2011-12	Comments on Major Changes
Education Taxes	45,567,603	47,055,392	(1,487,789)	
Education Grants	196,630,484	193,406,886	3,223,599	
Total Funding Allocations	242,198,087	240,462,278	1,735,810	For details relating to changes in funding allocations, see page 4
Adult & Cont. Education Other Revenue	3,788,435	3,429,128	359,307	Increase is mainly due to additional enrolment
Other Operating Grants (EPO)	4,879,277	3,585,071	1,294,206	Increase is mainly due to additional EPO grants from Ministry of Ed.
Other Miscellaneous Revenue	1,141,310	738,942	402,366	Increase is mainly due to additional revenue sources
Tuition Fees - Elementary & Secondary	763,269	709,730	53,539	Increase is mainly due to additional enrolment
Funds transferred from Accumulated Surplus	893,422	1,579,207	(685,786)	Decrease is mainly due to changes in unfunded expenses
<b>Total Budget Revenue</b>	<b>253,663,800</b>	<b>250,504,356</b>	<b>3,159,444</b>	

B<sub>1</sub>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS**

**Analysis of Funding Allocations & Budget Restrictions  
Budget Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease) 2011-12	Comments on Major Changes
Salary & Wages	180,363,250	179,693,770	669,480	Increase is mainly due to replacement and redeployment of staff
Employee Benefits	27,631,636	26,417,842	1,213,794	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	660,621	665,500	(4,879)	Decrease is mainly due to changes in professional development costs
Supplies & Services	16,877,807	16,423,677	454,130	Increase is mainly due to changes in the purchase of supplies & services
Furniture & Equipment	520,224	1,242,458	(722,234)	Decrease is mainly due to changes in the capitalization of equipment
Facility Renewal	1,055,502	733,750	321,752	Increase is mainly due to additional facility renewal projects
Depreciation & Amortization	8,840,429	8,343,293	497,136	Increase is mainly due to changes in the capital assets
Interest on Capital Debt	5,012,307	4,530,224	482,083	Increase is mainly due to changes in debentures
Rentals & Leases	450,000	450,000	-	
Fees & Contracts	12,028,579	11,811,355	217,224	Increase is mainly due to changes in transportation routes & fuel costs
Other Expenditures	223,445	192,487	30,958	Increase is mainly due to changes in contracts
	(0)			
<b>Total Budget Expenditures</b>	<b>253,663,800</b>	<b>250,504,356</b>	<b>3,159,444</b>	

B<sub>2</sub>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS**

B<sub>3</sub>

**Analysis of Funding Allocations & Budget Restrictions  
Education Taxes**

	<b>Financial Statements 2011-12</b>	<b>Revised Budget 2011-12</b>	<b>Increase (Decrease) 2011-12</b>	<b>Comments on Major Changes</b>
<b>Share of Taxes for September to December</b>				
38% of Residential & Farm Taxes	6,521,229	6,296,886	224,344	
38% of Industrial & Commercial Taxes	11,238,703	11,463,466	(224,762)	
38% of Payments In Lieu Of Taxes	20,878	14,346	6,532	
<b>Subtotal</b>	<b>17,780,811</b>	<b>17,774,697</b>	<b>6,113</b>	
<b>Share of Taxes for January to August</b>				
62% of Residential & Farm Taxes	10,746,300	10,376,605	369,695	
62% of Industrial & Commercial Taxes	18,520,200	18,890,585	(370,385)	
62% of Payments In Lieu Of Taxes	34,064	23,406	10,658	
<b>Subtotal</b>	<b>29,300,564</b>	<b>29,290,596</b>	<b>9,968</b>	
<b>Add: Supplementary Taxes and Other Adjustments</b>	<b>783,620</b>	<b>1,539,176</b>	<b>(755,556)</b>	
<b>Less: Tax Write-Offs &amp; Other Adjustments</b>	<b>1,516,274</b>	<b>1,259,301</b>	<b>256,973</b>	
<b>Total Education Taxes for the School Year</b>	<b>45,567,603</b>	<b>47,055,392</b>	<b>(1,487,789)</b>	No significant change in this area

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS**

B4

**Analysis of Funding Allocations & Budget Restrictions  
Education Grants - Funding Allocations**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease) 2011-12	
<b>Foundation Grants</b>				<b>Comments on Major Changes</b>
Pupil Foundation Grants	116,062,552	115,795,272	267,280	Increase is mainly due to changes in enrolment and funding rates
School Foundation Grants	16,571,786	16,632,926	(61,140)	Decrease is mainly due to changes in enrolment
<b>Subtotal - Foundation Grants</b>	<b>132,634,338</b>	<b>132,428,198</b>	<b>206,140</b>	
<b>Special Purpose Grants</b>				
Special Education	27,505,298	27,317,405	187,893	Increase is mainly due to changes in enrolment and funding rates
Language - ESL & FSL	3,764,472	3,800,087	(35,615)	Decrease is mainly due to changes in enrolment and funding rates
Geographic & Small Schools	0	0	-	
Learning Opportunities	3,359,394	3,438,974	(79,580)	Decrease is mainly due to changes in enrolment and funding rates
Adult Education	2,311,101	2,413,607	(102,506)	Decrease is mainly due to changes in enrolment
Teacher Compensation	17,700,626	17,398,226	302,400	Increase is mainly due to changes in teacher grid placements
Transportation	10,936,057	10,710,933	225,124	Increase is mainly due to changes in additional funding of fuel rates
Board Administration	6,154,603	6,143,241	11,362	Increase is mainly due to changes in enrolment and funding rates
School Operations	21,912,089	21,409,021	503,068	Increase is mainly due to changes in utility costs and snow removal
Declining Enrolment	1,187,050	1,086,902	100,148	Increase is mainly due to changes in enrolment and funding rates
Program Enhancement	569,350	579,000	(9,650)	Decrease is mainly due to changes in enrolment
First Nation Supplemental	260,214	242,775	17,439	Increase is mainly due to changes in enrolment and funding rates
Safe Schools	404,668	403,763	905	
Non-Operating Expenditures	117,487	117,487	-	
<b>Subtotal - Special Purpose Grants</b>	<b>96,182,409</b>	<b>95,061,422</b>	<b>1,120,988</b>	
<b>Subtotal - Total Operating Grants</b>	<b>228,816,747</b>	<b>227,489,620</b>	<b>1,327,128</b>	
Less: Minor TCA & Other Adjustments	(886,576)	-	(886,576)	
<b>Capital Grants</b>	<b>227,930,171</b>	<b>227,489,620</b>	<b>440,552</b>	
School Facilities Renewal	1,055,502	733,750	321,752	Increase is mainly due to changes in upgrading of schools
Interest on Capital Debt	4,594,607	4,530,224	64,383	Increase is mainly due to changes in debentures
Depreciation & Amortization	8,617,807	7,708,684	909,123	Increase is mainly due to changes in the capital assets
Other Capital Expenditures	0	0	-	
<b>Subtotal - Capital Grants</b>	<b>14,267,916</b>	<b>12,972,658</b>	<b>1,295,258.0</b>	
<b>Total Funding Allocations</b>	<b>242,198,087</b>	<b>240,462,278</b>	<b>1,735,810</b>	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS

B5

Analysis of Funding Allocations & Budget Restrictions  
Funding Lines - Net Revenue & Net Expenditures

	REVISED BUDGET 2011-12			REVISED BUDGET 2011-12		
	Net Revenue 2011-12	Net Expenditures 2011-12	Variance 2011-12	Net Revenue 2011-12	Net Expenditures 2011-12	Variance 2011-12
<b>Classroom</b>						
Classroom Teachers	129,351,190	130,047,301	(696,111)	128,954,031	130,043,209	(1,089,178)
Occasional / Supply Teachers	2,712,503	5,178,219	(2,465,715)	2,706,310	4,760,146	(2,053,836)
Educational Assistants & Early Childhood Educators	15,731,035	16,720,161	(989,126)	15,995,289	17,053,982	(1,058,693)
Textbooks, Learning Materials & Equip.	5,695,108	6,315,329	(620,221)	6,146,881	6,200,037	(53,156)
Classroom Computers	1,044,254	690,193	354,061	1,045,615	922,211	123,404
Professionals & Paraprofessionals	6,736,100	5,414,129	1,321,972	6,702,021	5,240,219	1,461,802
Library & Guidance	4,864,020	5,330,131	(466,111)	4,846,084	4,882,536	(36,453)
Staff Development	470,755	473,687	(2,932)	410,585	238,431	172,154
Program Chairs	377,192	407,535	(30,343)	376,435	373,615	2,820
	<u>166,982,157</u>	<u>170,576,685</u>	<u>(3,594,527)</u>	<u>167,183,251</u>	<u>169,714,388</u>	<u>(2,531,137)</u>
<b>Non-Classroom</b>						
Principals, Vice-Principals	10,795,565	10,572,628	222,937	10,852,807	10,352,439	473,368
School Office Administration	6,074,395	5,386,045	688,350	6,084,342	5,149,937	934,405
Coordinators & Consultants	1,628,848	1,485,421	143,427	1,624,117	1,694,488	(70,371)
Board Administration	6,293,614	7,476,743	(1,183,129)	6,272,238	7,585,825	(1,313,587)
Operations & Maintenance - Schools	22,329,124	20,228,105	2,101,019	21,796,012	21,014,810	781,202
Continuing Education, Summer School	2,745,897	2,276,007	469,890	2,848,403	2,702,005	146,398
Pupil Transportation	10,963,084	10,385,191	577,893	10,737,963	10,102,840	635,123
	<u>60,830,527</u>	<u>57,810,140</u>	<u>3,020,387</u>	<u>60,188,882</u>	<u>58,602,344</u>	<u>1,586,538</u>
	<u>227,812,684</u>	<u>228,386,825</u>	<u>(574,141)</u>	<u>227,372,133</u>	<u>228,316,732</u>	<u>(944,599)</u>
<b>Capital &amp; Other</b>						
School Facilities Renewal	1,055,502	1,055,502	-	733,750	733,750	-
Interest on Capital Debt	4,594,607	4,691,266	(96,659)	4,530,224	4,530,224	-
Depreciation & Amortization	8,617,807	8,840,429	(222,622)	7,708,684	8,343,292	(634,608)
Non-Operating Expenditures	117,487	117,487	-	117,487	117,487	-
	<u>14,385,403</u>	<u>14,704,684</u>	<u>(319,281)</u>	<u>13,090,145</u>	<u>13,724,753</u>	<u>(634,608)</u>
<b>Total</b>	<u>242,198,087</u>	<u>243,091,509</u>	<u>(893,422)</u>	<u>240,462,278</u>	<u>242,041,485</u>	<u>(1,579,207)</u>

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**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS**

**Analysis of Funding Allocations & Budget Restrictions  
Budget Restrictions on Special Education Funding Envelope**

	<u>Financial Statements 2011-12</u>	<u>Revised Budget 2011-12</u>	<u>Comments on Major Changes</u>
<b>Special Education Funding Allocations</b>			
SEPPA Grants - Secondary K-12	14,737,842	15,129,640	
Approved Specialized Equipment	744,234	615,086	
High Needs Amount (HNA)	10,496,177	10,482,196	
Measures of Variability Amount (MOV)	815,107	815,107	
Section 23 Education Programs	98,503	86,237	
Behavioral Expertise	145,381	148,212	
Other Revenue Adjustments	-	-	
	<u>27,037,244</u>	<u>27,276,478</u>	
<b>Special Education Expenditures</b>			
Classroom Teachers	7,955,376	7,851,877	
Occasional / Supply Teachers	5,146	116,783	
Educational Assistants	15,305,896	15,184,798	
Textbooks, Learning Materials, Classroom Supplies	837,672	880,000	
Classroom Computers & Networks	-	-	
Professionals, Paraprofessionals & Team Teachers	3,980,247	3,730,938	
Library & Guidance	-	-	
Staff Development	7,817	10,000	
Secretarial	81,427	80,000	
Coordinators	321,572	300,880	
	<u>28,495,153</u>	<u>28,155,276</u>	
<b>Total Expenditures for Special Education</b>			
<b>Add (Less) Revenue &amp; Adjustments for Special Ed.</b>	<u>(661,021)</u>	<u>(483,775)</u>	
<b>Total Special Education Net Expenditures</b>	<u>27,834,132</u>	<u>27,671,501</u>	

**Unspent (Overspent) Special Education Funding Allocations**  
 Note: Unspent Funding Allocations must be placed  
 in the Special Education Reserve Fund

The Board is in compliance with the regulations  
 because it spends more than the funding allocation

B6

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 FINANCIAL STATEMENTS**

**Analysis of Funding Allocations & Budget Restrictions  
Budget Restrictions on Board Administration Funding Envelope**

	Financial Statements 2011-12	Revised Budget 2011-12	Comments on Major Changes
<b>Board Administration Funding Allocation</b>			
Total Funding Allocation for Board Administration	6,293,614	6,337,159	
Add: Additional Funding Allocations	0	0	
Less: Other Adjustments	0	0	
	<u>6,293,614</u>	<u>6,337,159</u>	
<b>Board Administration Expenditures</b>			
Net Expenditures relating to Board Administration	8,154,473	8,010,825	
Add: Net strike savings attributable to Administration	0	0	
Less: Transfer from Reserve Funds	0	0	
Less: Other Revenue Attributable to Administration	-677,730	-425,000	
Less: Other Adjustments	0	0	
	<u>7,476,743</u>	<u>7,585,825</u>	
<b>Unspent (Overspent) Board Admin. Funding</b>	<u>-1,183,129</u>	<u>(1,248,666)</u>	

The Board is not in compliance and may have to submit a plan to reduce the overexpenditure within two years.

Note: If the Funding Allocation is overspent, then the Board may have to submit a plan to reduce the expenditures within two years.

B7



# APPENDIX C



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## FINANCIAL STATEMENTS

### Analysis of Expenditures by Department

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Total Board Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
<b>Operating Expenditures</b>				
Board Administration	8,154,473	8,010,824	143,650	See comments on page 2
Elementary Schools	123,157,607	122,343,045	814,562	See comments on page 3
Secondary Schools	70,437,703	68,803,010	1,634,692	See comments on page 4
Adult & Continuing Education	6,082,757	6,131,132	-48,375	See comments on page 5
Plant Operations	17,948,383	18,577,907	-629,524	See comments on page 6
Plant Maintenance	3,077,538	2,810,845	266,693	See comments on page 7
Student Transportation	10,379,525	10,102,840	276,685	See comments on page 8
Less: Items classified as Minor Tangible Asse	-475,010	0	-475,010	
	<u>238,762,976</u>	<u>236,779,603</u>	<u>1,983,374</u>	
<b>Capital &amp; Other Expenditures</b>				
Facility Renewal	1,055,502	733,750	321,752	See comments on page 10
Interest on Capital Debt	5,038,323	4,559,929	478,394	See comments on page 11
Depreciation & Capital Adjustments	8,493,372	8,313,588	179,784	See comments on page 12
Non-Operating Expenditures	117,487	117,487	0	See comments on page 13
	<u>14,704,684</u>	<u>13,724,754</u>	<u>979,930</u>	
<b>Total Board Operating Expenditures</b>	<b><u>253,467,660</u></b>	<b><u>250,504,356</u></b>	<b><u>2,963,304</u></b>	

5

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Board Administration Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,796,134	4,942,461	-146,327	Decrease is mainly due to changes in staff deployment
Employee Benefits	935,758	998,363	-62,605	Decrease is mainly due to changes in benefit rates & staff deployment
Professional Development	103,032	90,000	13,032	Increase is mainly due to additional workshops and conferences
Supplies & Services				
General Administration	151,221	127,500	23,721	Increase is mainly due to additional office expenses
Business Administration	1,042,066	862,500	179,566	Increase is mainly due to additional utility costs and maintenance
Program Administration	0	0	0	
Computers	142,985	125,000	17,985	Increase is mainly due to additional computer equipment
Furniture & Equipment	39,723	30,000	9,723	Increase is mainly due to additional office equipment
Fees & Contracts	943,556	835,000	108,556	Increase is mainly due to additional computer programming
<b>Total Administration Expenditures</b>	<b>8,154,473</b>	<b>8,010,824</b>	<b>143,650</b>	

L2

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Elementary School Expenditures**

	<b>Financial Statements 2011-12</b>	<b>Revised Budget 2011-12</b>	<b>Increase (Decrease)</b>	<b>Comments on Major Changes</b>
Salary & Wages	103,078,054	102,941,518	136,536	Increase is mainly due to changes in school staff deployment
Employee Benefits	15,321,200	14,416,440	904,760	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	389,097	430,000	-40,903	Decrease is mainly due to changes in professional development
Supplies & Services	1,611,366	1,490,196	121,170	Increase is mainly due to additional educational materials by schools
School Instruction Budgets	1,077,968	1,125,000	-47,032	Decrease is mainly due to changes in supplies & services for schools
Central Instruction Budgets	656,212	605,000	51,212	Increase is mainly due to additional supplies & services for schools
Central Other Budgets	583,563	688,103	-104,540	Decrease is mainly due to changes in the purchase of classroom computers
Computers	440,147	646,788	-206,641	Decrease is mainly due to changes in the purchase of classroom equipment
Furniture & Equipment	0	0	0	
Fees & Contracts	0	0	0	
<b>Total Elementary School Expenditures</b>	<b>123,157,607</b>	<b>122,343,045</b>	<b>814,562</b>	

C3

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Secondary School Expenditures**

	<b>Financial Statements 2011-12</b>	<b>Revised Budget 2011-12</b>	<b>Increase (Decrease)</b>	<b>Comments on Major Changes</b>
Salary & Wages	58,029,189	57,297,413	731,776	Increase is mainly due to changes in school staff deployment
Employee Benefits	7,973,791	7,534,993	438,798	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	137,385	120,000	17,385	Increase is mainly due to changes in professional development
Supplies & Services	1,486,404	1,401,631	84,773	Increase is mainly due to additional educational materials by schools
School Instruction Budgets	2,041,945	1,685,000	356,945	Increase is mainly due to additional supplies & services for schools
Central Instruction Budgets	269,060	276,000	-6,940	Decrease is mainly due to changes in supplies & services for schools
Central Other Budgets	251,315	313,060	-61,745	Decrease is mainly due to changes in the purchase of classroom computers
Computers	72,094	102,913	-30,819	Decrease is mainly due to changes in the purchase of classroom equipment
Furniture & Equipment	85,300	72,000	13,300	Increase is mainly due to additional educational contracts
Fees & Contracts				
<b>Total Secondary School Expenditures</b>	<b>70,346,484</b>	<b>68,803,010</b>	<b>1,543,473</b>	

C4

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
2011-12 Financial Statements

Analysis of Expenditures by Department  
Adult & Continuing Education Expenditures

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,366,881	4,498,573	-131,692	Decrease is mainly due to changes in staff deployment and contracts
Employee Benefits	757,809	692,487	65,322	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	13,810	8,000	5,810	Increase is mainly due to changes in professional development programs
Supplies & Services	919,207	925,072	-5,865	Decrease is mainly due to changes in the purchase of learning materials
School Instruction Budgets	0	0	0	
Central Instruction Budgets	0	0	0	
Central Other Budgets	20,111	4,000	16,111	Increase is mainly due to changes in the purchase of computers
Computers	0	0	0	
Furniture & Equipment	4,939	3,000	1,939	Increase is mainly due to changes in higher cost of contracts
Fees & Contracts	6,082,757	6,131,132	-48,375	
<b>Total Adult &amp; Cont. Ed. Expenses</b>	<b>6,082,757</b>	<b>6,131,132</b>	<b>-48,375</b>	

C5

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Plant Operations Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Salary & Wages	8,496,201	8,441,897	54,304	Increase is mainly due to changes in staff deployment
Employee Benefits	2,260,919	2,377,009	-116,091	Decrease is mainly due to changes in benefits enrolment & staff deployment
Professional Development	8,381	10,000	-1,619	Decrease is mainly due to changes in professional development programs
Supplies & Services Utilities	4,159,878	4,600,000	-440,122	Decrease is mainly due to lower utility costs and snow removal costs
Cleaning & Operating	1,315,957	1,112,500	203,457	Increase is mainly due to higher operating costs
Sites & Grounds Maintenance	671,926	950,000	-278,074	Decrease is mainly due to lower ground maintenance costs
Computers	0	1,500	-1,500	Decrease is mainly due to changes in the purchase of computers
Furniture & Equipment	469,701	525,000	-55,299	Decrease is mainly due to changes in the purchase of equipment
Fees & Contracts	565,421	560,000	5,421	Increase is mainly due to higher cost of contracts
<b>Total Plant Operations Expenditures</b>	<b>17,948,383</b>	<b>18,577,907</b>	<b>-629,524</b>	

C6

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Plant Maintenance Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Salary & Wages	1,372,788	1,321,110	51,677	Increase is mainly due to changes in staff deployment
Employee Benefits	322,494	331,734	-9,240	Decrease is mainly due to changes in benefits enrolment & staff deployment
Professional Development	648	7,500	-6,852	Decrease is mainly due to changes in professional development programs
Supplies & Services Department Operation	171,893	159,000	12,893	Increase is mainly due to higher operating costs
Mechanical & Electrical	564,470	475,000	89,470	Increase is mainly due to lower additional upgrading projects
Building Maintenance	525,648	405,000	120,648	Increase is mainly due to lower additional upgrading projects
Computers	6,318	1,500	4,818	Increase is mainly due to changes in the purchase of computers
Furniture & Equipment	39,348	35,000	4,348	Increase is mainly due to changes in the purchase of equipment
Fees & Contracts	73,931	75,000	-1,069	Decrease is mainly due to lower cost of contracts
<b>Total Plant Maintenance Expenditures</b>	<b>3,077,538</b>	<b>2,810,845</b>	<b>266,693</b>	

G7



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Student Transportation Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Salary & Wages	257,383	250,798	6,585	Increase is mainly due to changes in staff deployment
Employee Benefits	63,063	66,815	-3,752	Decrease is mainly due to changes in benefits enrolment & staff deployment
Professional Development	8,268	0	8,268	Increase is mainly due to changes in professional development programs
Supplies & Services	68,519	74,278	-5,759	Decrease is mainly due to changes in the purchase of operating supplies
Computers	8,293	12,675	-4,382	Decrease is mainly due to changes in the purchase of computer equipment
Furniture & Equipment	0	0	0	
Fees & Contracts				
Bus Transportation	9,139,603	8,760,051	379,552	Increase is mainly due to changes in transportation routes & fuel costs
Taxi & Minivan	156,954	180,145	-23,191	Decrease is mainly due to changes in the use of Taxis & Minivans
Other Transportation	677,442	758,078	-80,636	Decrease is mainly due to lower school to school transportation costs
<b>Total Student Transportation Exp.</b>	<b>10,379,525</b>	<b>10,102,840</b>	<b>276,685</b>	

C8

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**School Facilities Renewal Expenditures**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
School Facilities Renewal Expenses	1,055,502	733,750	321,752	Increase is mainly due to additional facility renewal projects

C9

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Interest on Capital Debt**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Interest on Long Term Debentures	5,359,364	4,530,224	829,140	Increase is mainly due to additional debenture interest
Interest on Short Term Capital Loans	0	0	0	
<b>Total Interest on Capital Debt</b>	<b>5,359,364</b>	<b>4,530,224</b>	<b>829,140</b>	

C10

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Annual Depreciation Expenditure**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Annual Depreciation & Capital Adjustments	8,493,372	8,343,292	150,080	
<b>Total Annual Depreciation Exp.</b>	<b>8,493,372</b>	<b>8,343,292</b>	<b>150,080</b>	No significant changes in this envelope

C11

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
 2011-12 Financial Statements

Analysis of Expenditures by Department  
 Non-Operating Expenditures

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Other Non-Operating Expenditures	117,487	117,487	0	
<b>Total Non-Operating Exp.</b>	<b>117,487</b>	<b>117,487</b>	<b>0</b>	No significant changes in this envelope

C12

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**2011-12 Financial Statements**

**Analysis of Expenditures by Department**  
**Provision for Contingencies**

	Financial Statements 2011-12	Revised Budget 2011-12	Increase (Decrease)	Comments on Major Changes
Provision for Contingencies for this year	0	0	0	
<b>Total Provision for Contingencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	No significant changes in this envelope

C13

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL  
GRADE 8 CLASS LETTER**

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# ST. ELIZABETH

## Catholic Elementary School

31950 Sugarloaf Street, P.O. Box 178, Wainfleet, Ontario L0S 1V0  
Phone: 905-899-3041 \* Fax: 905-899-0677



Deborah Guthrie  
Acting Principal

Wednesday, October, 3, 2012

Dear Mr. Crocco and Catholic School Board Trustees,

I am Tyler Minor, a grade 8 student attending St. Elizabeth Catholic School in Wainfleet. I am also one of the many students that you sent to We Day for free. I am very honoured to be able to attend such a phenomenal event. Thank you for giving me the opportunity to experience something I have never experienced before. I had an amazing time at We Day.

At We Day I was able to hear from some of the most inspirational speakers in the world. My personal favourite was Spencer West. I found him motivating, inspiring and most of all he made me thankful for who I am and what I have. He helped me to see the brighter side of all my life situations. I hope to one day achieve my goal and I will never stop trying just like Spencer never lost hope or stopped trying.

I also got to see some amazing artists such as Nelly Furtado and Jenifer Hudson. My favourite song was called 'The Bigger the Better' by Nelly Furtado. It had a very catching beat and with Nelly actually being there made the song incredible. I also really liked Jennifer Hudson's last song called 'Halleluiah.' I found it amazing and astonishing how she could hit such high notes and hold them for so long. While each artist was singing everybody was given a necklace with an LED light in it that would blink to the beat. When Jennifer hit those high notes the lights were so bright! I thought it was amazing.

I hope to have this opportunity again sometime soon. The messages that they had to offer were life changing and their ideas were lifesaving. I will never forget this astounding day and hope that I will be able to attend it again. Thank you.

Sincerely,

Tyler Minor

On behalf of St. Elizabeth Grade 8 Class

OCT 15 2012

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*"We've Got The Spirit"*





**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – OCTOBER 9, 2012**

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# Spotlight

on

## NIAGARA CATHOLIC

*Nurturing Souls & Building Minds*

[www.niagaracatholic.ca](http://www.niagaracatholic.ca)

October 9, 2012

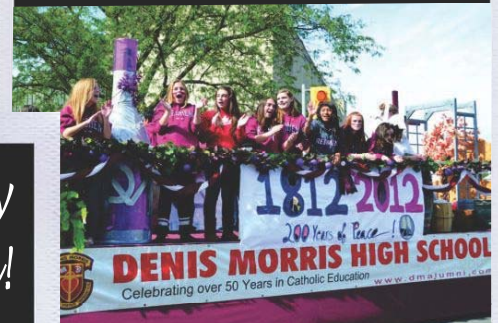
*Hats Off to Holy Cross*



*What a Grape Day for Niagara Catholic!*



*Award-Winning Entry*



*Cheerleaders and Mascots were crowd favourites*



*Notre Dame's Drum Line*



*Niagara Wine Festival Grande Parade 2012*

### Niagara Catholic Takes Lead Role in Development and Launch of Passport Niagara: A Journey Through the War of 1812

Niagara Catholic is proud to have taken the lead on the *Passport Niagara: A Journey into the War of 1812* elementary program, which was introduced to teachers across Niagara on September 27th.

*Passport Niagara* is the result of months of research and co-operation between staff from Niagara's four publicly funded boards. Partners included the Niagara 1812 Legacy Council, local museums and historic sites. *Passport Niagara* received a \$52,000 grant from the Ontario Trillium Foundation in October, 2011.

The project was the first in Canada to receive funding from the Government of Canada for 1812 bicentennial projects, receiving \$90,000 from the 1812 Commemoration Fund.

Every student in Grades 3 through 8 across Niagara will receive an 1812 package including a passport and backpack. They will be encouraged to visit historical sites with their families, where they will receive a "stamp" following their visit.

Photos of the launch of the *Passport Niagara* program are available on the photo gallery at [niagaracatholic.ca](http://niagaracatholic.ca).

## International Exchange Students Welcomed at Committee of the Whole Meeting



*Student participants in the International Student Exchange Program 2012-2013 were introduced to the Board of Trustees during the October 9th Meeting of the Committee of the Whole. In the photo, from left, are Niagara Catholic Board Chair Kathy Burtnick, Kasey Cleveland (Lakeshore Catholic High School), Vice-Chair Maurice Charbonneau, Oumnia Hamed-Bey (Switzerland), Celia Robles Cabaniñas (Spain), Stephen Lyons (Denis Morris Catholic High School), Melissa Peters (Denis Morris Catholic High School), Jacques Vincent (France), Anais Faure (France), Rachelle Mecca (Saint Michael Catholic Secondary School) and Director of Education John Crocco. Jordan Hunsley, a student at Notre Dame College School was absent when the photo was taken.*

### Policies Approved

During the October 9th Meeting of the Committee of the Whole, Trustees recommended two Policies be sent to the Board for approval.

The **Assignment of Principals and Vice Principals Policy (201.1)** and **Attendance Areas Policy (301.1)** will be considered by the Board at the October 23rd Board Meeting.

The Policies and a 2012-2013 Policy Schedule are available for public review on the Board website, [www.niagaracatholic.ca](http://www.niagaracatholic.ca).

### Capital Update

During the October 9th Meeting of the Committee of the Whole, Trustees were provided with an update of the capital projects currently under construction across Niagara Catholic.

The \$11.3-million renovation and expansion of Blessed Trinity Catholic Secondary School is nearly completed and a blessing is scheduled to take place in November.

For a complete list of projects and their construction status, check the October 9 agenda at [www.niagaracatholic.ca](http://www.niagaracatholic.ca).

October 28th, 2012 is

# Pilgrimage Sunday

Canadian Catholic Organization for Development and Peace

Wells of Hope

Fogquest

Hope for Rwanda Childrens' Fund

Yancana Hsuay, Lima Peru

Dominican Canadian Community Development Group

Elementary and Secondary Schools and Orphanages across Haiti

The Grange Seniors Home and St. John's Elementary School, Dominica

8 Schools 37 Years \$6 million

The Institute for Catholic Education (ICE) is seeking responses for graduates of a Catholic secondary school for a survey it is conducting on Catholic education. To participate, visit [www.niagaracatholic.ca](http://www.niagaracatholic.ca).



[www.beyondcatholicgraduation.com](http://www.beyondcatholicgraduation.com)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS**

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# November 2012

SUN      MON      TUE      WED      THU      FRI      SAT



				1 All Saints' Day	2 All Souls' Day	3 NCPIC Annual Conference  St. Charles 60th Anniversary Mass
4 St. Charles 60th Anniversary Open House  Daylight Savings Time ends	5 National Technology Week >>	6	7 <b>SEAC Mtg</b>  Take Our Kids to Work Day	8 <b>Faith Formation</b>  <b>NCPIC Mtg</b>	9 Random Act of Kindness Day	10
11 	12	13 <b>CW Mtg</b>	14 Celebrating Junior Artists – 2012 Opening Gala	15 <b>Faith Formation</b>	16 Elem & Sec PA Day  Int'l Day for Tolerance	17
18 Bullying Awareness & Prevention Week >>	19	20 Universal Child & National Child Days 	21	22 Annual Spelling Bee	23	24
25  Int'l Day for the Elimination of Violence Against Women	26	27 <b>Policy Committee Mtg &amp; Board Mtg</b>	28	29	30	



**Niagara Catholic**  
District School Board

Events posted at  
[niagaracatholic.ca](http://niagaracatholic.ca)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
OCTOBER 23, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE  
CONFERENCE – NOVEMBER 3, 2012**

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**NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE  
ANNUAL CONFERENCE 2012  
FOR  
CATHOLIC SCHOOL COUNCILS/PARENTS/GUARDIANS**



September 19, 2012

Dear Trustees:

Please accept this letter of invitation to the Annual Niagara Catholic Parent Involvement Committee (NCPIC) Conference on Saturday, November 3, 2012 at Notre Dame College School at 8:45 a.m. for Catholic School Councils and parents/guardians.

We are pleased that Bishop Bergie will be celebrating Mass with us and commissioning the members of the NCPIC Committee at the beginning of the conference.

In addition, there will workshops and lunch that will be provided for all in attendance.

Please R.S.V.P. to Yvonne Anderson at [yvonne.anderson@ncdsb.com](mailto:yvonne.anderson@ncdsb.com) by October 26, 2012.

Thank you for your continued support of parent involvement in the Niagara Catholic District School Board.

Sincerely,

Lee Ann Forsyth-Sells  
Superintendent of Education

Mary-Jo Au  
Chair, Niagara Catholic Parent Involvement Committee